

COCKPIT ARTS

Call for Applications: The Cockpit Arts / Harriet's Trust Award 2019

Applications are invited for the Cockpit Arts / Harriet's Trust Award 2019 from aspiring or established Craftspeople. The Award will help the winning craftsperson by providing the space and time to grow their business, increase profitability and develop their profile. We will therefore be looking for an individual who can demonstrate an entrepreneurial spirit as well as creative excellence and craft skills. The Trust, in addition to supporting the Award financially, will be involved with the selection of the recipient.

About the Award

The Award contributes to the cost of a place at Cockpit for one year from March 2019 and will include a space in a shared studio with further financial support for up to 2 years on a sliding scale, subject to interview. Other benefits include:

- Studio space for a year within a Cockpit Arts business incubator, London
- Business incubation services including on-site coaching and workshops
- Selling and promotional opportunities including Cockpit Arts twice-yearly Open Studios public selling weekends and other events
- Access to office facilities and resource centre
- Opportunity to collaborate with other makers in the Cockpit community

How to Apply

- Complete the questions below, if you have any problems with the form then please contact maxine@cockpitarts.com
- Deadline for receipt of applications is 12noon on **10th January 2019**
- Interviews with shortlisted applicants will be held **29th January 2019**
- The successful candidate will be expected to move in to their studio by **1st March 2019** and attend our Awardee Induction Day on **5th March 2019**

Eligibility

The Harriet's Trust Award is open to a craftsperson working in any craft discipline. We welcome applications from makers across all ages, backgrounds and nationalities, and all stages of their careers. To be eligible to apply you must:

- Be a UK resident currently living in the UK and entitled to remain in the UK for the period of the Award (Cockpit Arts is not able to sponsor or support visa applications in any way.)
- Be willing and able to make a commitment to take up the Award for its potential three-year duration from 1st March 2019

About us

Cockpit Arts, www.cockpitarts.com, is an award winning social enterprise and the UK's only [business incubator](#) for craftspeople, housing up to 170 small businesses at our two centres in central and south London. We support [craft practitioners](#) at the start of their careers, as well as those who are more established, to grow and build successful and thriving businesses both in the UK and internationally. We work with a wide range of talented individuals, including master craftspeople, artist-makers, batch producers and more scalable businesses.

Our business incubation services comprise workspace, on site business coaching and business support workshops, selling and promotional opportunities, as well as referral to specialist advisors and access to finance. Since opening in 1986, Cockpit Arts has helped thousands of talented makers grow their businesses, many of who have gone on to achieve national and international success. Our business incubator model is proven to work and our impact reports are positive, showing higher than average economic outcomes as well as social and cultural impact.

About Harriet's Trust

Harriet's Trust is a private family foundation. We are extremely grateful for their generous support of craft and for partnering with us to offer this Award.

THE COCKPIT ARTS / HARRIET'S TRUST AWARD 2019

APPLICATION FORM

Please complete this application as fully as possible. Your application should include: this form (all five sections completed), at least five images and your CV.

The closing date for applications is midday on 10th January 2019.

When applying please bear in mind that the Award is for 1 year only, financial support for 2nd and 3rd years are subject to interview after this fees will be payable in full as per the charges outlined at <http://cockpitarts.com/about-our-incubators/apply/>.

How we will use your information

We collect this information to process your application for a place at Cockpit Arts. This information may also be used for internal reports and statistical purposes. We may also use your information to contact you, and to refer to, if we provide you with services in the future. We will never share your information and promise to keep your details safe and secure. If you wish to change the details we have for you, please contact info@cockpitarts.com.

Section 1 - Personal Information

First name	Surname
Trading/Company Name	
Address	Town
Borough/County	Postcode
Telephone	Other Tel
Email	

2. Discipline

Ceramics Basketry Fashion Fashion Accessories Furniture Glass Interiors
Jewellery Product Design Millinery Art Silversmith Stationery Textiles Wood
Leather

Other (please specify):

3. Are you (please select all that apply):

- A new graduate (within the last 12 months)
Unemployed (within the last 12 months)
A client of The Prince's Trust (past or present)

4. Which University or College did you attend?

University (BA)	
University (MA)	
Other	

5. Are you currently practising and in business?

Yes No

6. Where is your business currently located?

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7. What is your company status? Please tick as appropriate:

Sole Trader Ltd Company Partnership Limited Liability Partnership
Joint Venture Not Registered

8. What year did you register your business with HMRC?

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9. What was your turnover in your last financial year?

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10. Your website address / social media:

Website	
Facebook	
Twitter	
Instagram	

11. Have you had involvement with Cockpit Arts in the past?

Yes No

12: If yes, please give details:

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13. How did you hear about Cockpit Arts?

Email from Cockpit Arts At an event (please specify below)
Facebook/Twitter/Instagram Current/Former Cockpit Arts Maker
Search Engine Through London Creative Network
Event or Other:

14. Please give specific details of any professional training and development that you have undertaken in the past.

(eg. Crafts Council Hothouse/Injection, Design Trust, School for Creative Startups, Virgin StartUp, Walpole Crafted Programme)

15. Please email your CV to Maxine@cockpitarts.com

Section 2 – workspace requirements

16. How would you describe your craft discipline? (Max 300 words)

17. What processes are involved in your work? (Max 300 words)

18. If your application is successful, what should we know about your processes when placing you? (Max 300 words) For example, do you need a wet area; is your work noisy; does it create smells and dust; do you need three-phase electricity supply?

19. Approximately how much space do you think you require? sq ft

(As a guide, 155 square feet is 13 ft x 12ft so work out how much you are likely to need by multiplying the length and width of an imagined space)

20. Which Cockpit Arts' centre are you applying for space in?

Either Cockpit Arts Deptford Cockpit Arts Holborn

21. How many days a week do you expect to use your workspace, if your application is successful? Days

Section 3 – Your business / practice

Cockpit Arts uses selection criteria to assist in deciding who should be given an interview. Please read through the [information pack](#) for detailed information, before answering the questions below.

Please answer the following questions with as much detail as possible, to help us understand how you fulfil our criteria:

22. Eligibility and craft (Max 300 words)

We are looking for craft skill in the use of materials and application of your ideas – along with quality of the finished product/object. Please explain how this applies to your work.

23. Commitment to business growth (Max 300 words)

Although we don't expect to see a detailed business plan at this stage, we would like you to outline your vision and how you hope your business and practice will develop over time.

24. Commitment to Creative Development (Max 300 words)

Please tell us about the concepts and ideas behind your work. What do you think makes it special, different and interesting. How would you like it to develop? We would love to know here the creative fantasies you have for your business – think big!

25. Financial security (Max 300 words)

Does your business currently generate a profit, and would it be able to a place at Cockpit Arts. If not, how would you intend to pay for your place after the Award year? (This could be through a part-time job, parental support, savings or sales)

26. Environmental Policy (Max 300 words)

Please tell us about your environmental policy/approach.

27. Why Cockpit Arts? (Max 300 words)

Please tell us why you have decided to apply for a place at Cockpit Arts' Business Incubator at this time. How do you think we can help you achieve your commercial and artistic aims and what do you specifically hope to achieve in your time with us?

Section 4 – images

28 – 33. We are looking for craft skill and imagination in the application of ideas and the use of materials, and quality in terms of the finished product. To demonstrate this you need to supply us with up to six images that clearly show your work.

- We require up to six, low resolution JPGs of recent, relevant work. We recommend saving your images at 72dpi and approx. 25cm or 700pixels width.

- You may insert your images here or email them to maxine@cockpitarts.com

- All images should be labelled with your name and numbered to correlate with your captions below:

Image 1. Name of Piece: Dimensions: Materials: Process: Price: Date:	Image 2. Name of Piece: Dimensions: Materials: Process: Price: Date:
Image 3. Name of Piece: Dimensions: Materials: Process: Price: Date:	Image 4. Name of Piece: Dimensions: Materials: Process: Price: Date:
Image 5. Name of Piece: Dimensions: Materials: Process: Price: Date:	Image 6. Name of Piece: Dimensions: Materials: Process: Price: Date:

Section 5 - Award questions

Why do you feel you qualify for the Cockpit Arts / Harriet's Trust Award 2019? (250 word max)

A large, empty rectangular box with a thin black border, intended for the user to write their response to the award question. The box is currently blank.

Section 6 - Equal Opportunities Monitoring Form

Cockpit Arts carries out diversity monitoring in the workplace as this allows us to obtain an overall, statistically-valid picture of the ways in which our policies and practices affect equality groups, identify discriminatory practices and barriers to equal treatment.

Completion of this form is entirely voluntary and personal details obtained will only ever be used for internal reporting for statistical purposes. The form will be separated from your application and will not form part of the selection process. We will never share the personal data you provide on this form and promise to keep it safe and secure. If you wish to change the details we have for you, please contact info@cockpitarts.com.

Personal Details

Date of Birth:

Gender

- Male
- Female
- Non-Binary
- Trans-Female
- Trans-Male
- Prefer not to say

Cultural Diversity

Please tick the ethnic category that best represents you. As you make your decision, please think about what ethnic group means to you, that is, how you see yourself. Your ethnic category is a mixture of culture, religion, skin colour, language and the origins of yourself and family. It is not the same as nationality.

White

- British
- Irish
- Any other White background, please state:

Asian or Asian British

- Asian Bangladeshi
- Asian Indian
- Asian Pakistani
- Any other Asian / Asian British background, please state:

Black or Black British

- Black African
- Black Caribbean

- Any other Black / Black British background, please state:

Chinese or other ethnic group

- Chinese
- Any other, please state:

Dual Heritage

- Dual Asian and White
- Dual Black African and White
- Dual Black Caribbean and White
- Dual Chinese and White
- Any other background, please state:

Disability

Do you consider yourself to be disabled?

A person is considered disabled if he/she has a physical or mental impairment, which has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities.

- YES NO

If 'Yes' what is the nature of your disability?

Dyspraxia		Mental Health Issues	
Dyslexia		Physical Health	
Physical Impairment		Prefer not to say	
Hearing Impairment		Other (please state below)	
Visual Impairment			
Speech Impairment			

Next Steps:

Please email your CV, application form and images to: Maxine Clark, Special Projects Coordinator at maxine@cockpitarts.com with **The Cockpit Arts / Harriet's Trust Award 2019** in the subject line.

The email, including attachments, should not total more than 8Mb. Emails larger than this will not be received. If you need to send large images please use WeTransfer.

We will send an email to confirm we have received your application, within three working days.

THANK YOU AND GOOD LUCK!